

Boat Launch Inspection Checklist

Boat Launch: _____ Inspector Name: _____

Date of Inspection: _____ Time of Inspection: _____ AM/PM.

Weather & General Conditions: _____

Nature of Inspection: Scheduled ___ Non-scheduled ___ Public Feedback ___ Accident/Incident ___

1.0	Entrance, Gate, Parking Lot	Yes	No	N/I	N/A
1.1	Litter present within or adjacent to entrance, access roads or parking lot				
1.2	Access road/entrance – safe entry/exit, no debris, pavement in good condition, even transition from pavement to gravel parking lot				
1.3	Front gate – functioning, gate tie backs/lock/chain present				
1.4	Parking lot – to grade, even, free of rocks, debris or pooling				
1.5	Parking lot – drainage ditches still functioning, culverts clear and working				
1.6	Parking lot – parking delineators, concrete barriers and quarried rock in place, secure and hazard-free				
1.7	Parking lot – lighting functioning and in good condition				
N/I = Not Inspected N/A = Not Applicable					
Comments & Deficiencies - Reference above section. Include location, action taken and/or action needed:					
Urgency of Action (circle): Extreme High Moderate Low					
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Urgency of Action (circle): Extreme High Moderate Low					

2.0	Outhouse(s), Garbage/Recycling, Fee Collection	Yes	No	N/I	N/A
2.1	Outhouse(s) – cleaned/disinfected, floor swept & mopped, toilet paper stocked, deodorant block stocked, door locks functioning, concrete structure and foundation in good condition				
2.3	Outhouse(s) – in need of septic pump out				
2.4	Outhouse(s) – vandalism or graffiti (inside or outside)				
2.5	Outhouse(s) – free of slumping of gravel/soil around outside foundation, graveled area around bathrooms is even.				
2.6	Garbage/Recycling receptacles are secure, empty or minimal garbage; disinfected when bags replaced; outside of receptacles are clean				
2.7	Fee Collection Vault – secure, no signs of vandalism or tampering, lock present				
2.8	Fee envelopes collected				

Comments & Deficiencies - Reference above section. Include location, action taken and/or action needed:

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Urgency of Action (circle): Extreme High Moderate Low

3.0	Signage	Yes	No	N/I	N/A
3.1	Highway signage is visible, in place and in good condition				
3.2	Emergency numbering signage is in place, in good condition and visible				
3.3	Directional signage for site is in place and in good condition				
3.4	Facility free of unauthorized signage or advertisements				
3.5	All kiosks/information signage in place and in good condition (i.e. no fading, damage, graffiti, stains, structural concerns)				
3.6	All necessary hazard signage is in place, in good condition and visible				
3.7	Brochures, fee envelopes, pens/pencils stocked				
3.8	Any new signage required				

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Urgency of Action (circle): Extreme High Moderate Low

4.0	Boat Ramp	Yes	No	N/I	N/A
4.1	Concrete ramp – swept, clear of debris, no cracks or deficiencies				
4.2	Floating debris present at ramp				
4.3	Adjacent rip rap – secure, in good shape, no erosion				
4.4	Concrete walkway – swept of debris, in good condition, handrail secure				
4.5	Floating dock – connections secure, rubber overlapping sections is secure and tripping hazard-free; fasteners and parts secure; dock cleats secure				
4.6	Floating dock – buoyant, floating tanks are in good condition and secured properly to decking				
4.7	Floating dock – piers are secure and chains attached to dock are free-moving, tight and in good condition				
4.8	Any concerns regarding offshore moorage or buoys				

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Urgency of Action (circle):	Extreme	High	Moderate	Low

5.0	Site – General	Yes	No	N/I	N/A
5.1	Trench and perimeter rock barrier in place, secure, free of vandalism				
5.2	Invasive plants – species present/concerns				
5.3	Re-vegetation or reseeding of ground disturbance required				
5.4	Danger trees present and/or assessment required				
5.5	Sensitive vegetation and habitats are being protected				
5.6	Drainage at site is adequate (i.e. no erosion, pooling, riling, etc.)				
5.7	Rip rap – secure, in good shape, no erosion				
5.8	Evidence of recent motorized or non-authorized uses or modifications				
5.9	General appearance of site is acceptable or better				
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Urgency of Action (circle):	Extreme	High	Moderate	Low	

6.0 Miscellaneous	
Number of users observed during inspection and/or estimated level of recent use:	
Number of recorded users that have not paid:	
Wildlife or livestock observed, concerns:	
Items to communicate to Contractor or Staff:	
Additional questions, comments, concerns from inspector:	

Signed: _____

Date: _____